

Chorzów, 12.12.2016

**REQUEST FOR BID CONCERNING DELIVERY OF  
A VACUUM CASTING MACHINE WITH MOLDS DE-GASSING SYSTEMS,  
INTENDED TO CAST ALLOYS OF GOLD, SILVER  
AND COPPER**

**I. Name, address and contact information of the Contracting Authority:**

PROFILEX JERZY MALICKI  
ul. Hajducka 18 - 20, 41-500 Chorzów

NIP [tax ident. no.] 634-007-58-91  
tel. +48 502 220 514

Correspondence address:

PROFILEX JERZY MALICKI  
ul. Hajducka 18 - 20, 41-500 Chorzów

Contact person: Tomasz Czekąński  
tel. +48 502 220 514  
e-mail: tomasz.czekanski@profilex.net

Text of the Request for Bid along with a bidding form shall be placed at the Contracting Authority's web site, at the address [www.profilex.net](http://www.profilex.net).

All of the statements, applications, notifications and information by the Contracting Authority and Bidders shall be transferred in writing, in the electronic form. If the Contracting Authority or a Bidder transfers statements, applications, notifications and information in the electronic form, every Party, per the other Party's request, shall confirm reception of documents.

**II. Title of the project and Operational Program/Priority Axis/Project Operation**

**under the name** "Production of casts for needs of jewelry and medicine with use of an innovative method i.e. accurate casting with casting mold de-gassing and use of a double swinging-arm no. RPSL.03.02.00-IP.01-24-001/15.

**Priority axis:** Competitiveness of Small and Medium Enterprises  
**Operation:** Innovations in the SME sector

### **III. Contract awarding mode**

1. This contract is not subject of the provisions of the Public Procurement Act.
2. This contract (awarding procedure) shall be conducted acc. to rule of competitiveness, openness, clearness and equal access.
3. In case in this document a Contractor (word) is used, one should consider a Contractor to be a Bidder.
4. To all matters not regulated in this Request for Bid provisions of the Civil Code shall apply.

### **IV. Description of the subject-matter of the contract**

Subject-matter of the contract includes payable delivery, assembly, start-up and service training of a brand new vacuum casting machine with molds de-gassing systems, designed to cast alloys of gold, silver and copper, accordant with technical parameters.

1. Name and **CPV code** - Casting machines - **43720000- 6**

2. Subject-matter of the contract includes key technical parameters for the project:

- vacuum-pressure casting system
- casting mold de-gassing system
- accurate computer control enabling regulation of casting parameters depending on applied metal and type of a product
- casing in an atmosphere of non-reactive noble gas (Argon)
- regular temp. control by means of PID (accuracy +/- 2 ° C )
- ability to adjust casting parameters during a unit's operation
- size of a cast up to:  $\Phi$  125 X 230 mm
- melting temp. max. 1450 °C

Delivered machine, assembly and start-up must be accordant with the Directive 2006/42/EC dated 17 May 2006.

The Contracting Authority emphasizes that the delivered machine must be brand new. The machine must have the CE symbol.

### **Bids, which do not satisfy the subject-matter of the contract, shall be rejected**

- Contract fulfillment terms - acc. to a Contractor's bid. The Contracting Authority emphasizes that offered term must not exceed **60 days** from the contract signing date.
- bid binding term equals 30 days from a bid submission date
- Minimal guarantee term for the subject-matter of the contract equals 24 months from start-up of the machine. Free of charge guarantee service shall be provided by the Contracting Authority.

### **V. Requirements for the bid.**

- the bid must be in Polish or in English; Documents made in a foreign language must be submitted along with translation into the Polish certified by a Contractor;
- every Contractor is permitted to submit one bid only;
- in a bid there must be information on currency of the price;
- the bid must comprise, at least:
  - Contractor's contact information
  - reference to criteria of assessment in the Request for bid
  - date of the bid
  - statement of no relations with the Contracting Authority to extent described in the "Exclusions" section of the Request for Bid
  - signature of the bidder

Bids, which do not comprise the afore-enumerated data, shall be formally rejected.

### **VI. Terms & conditions of amendment of a contract:**

The Contracting Authority reserves its rights to implement amendments into a contract concluded with a Contractor selected as a result of the (bidding) procedure.

Potential amendments of the provisions shall be concluded in form of an annex in writing.

Moreover, they can be implemented in the following cases:

- occurrence of justified changes to extent and regarding way of performance of the subject-matter of the contract;
- occurrence of objective reasons staying beyond control of the Contracting Authority and a Contractor;
- occurrence of circumstances which result from an Act of God;
- amendment of significant legal regulations.

### **VII. Criteria of assessment and description of way points are awarded ("weight" of points)**

Criteria for assessment of bids:

1. **Bid price (C)** which means :
  - net price of the machine described as a subject-matter of the contract
  
2. **Contract performance term (T)** which means :

- the shortest performance term which means time from a contract signing to a day of machine delivery.

The Contracting Authority shall select the most attractive bid on the basis of number of points (maximally a bid can gain 100 points):

**Bid price (C)** - 90 point maximally.

A bidder, which offers the lowest price shall get 90 points. For remaining bidders points awarded on the basis of this criterion shall be calculated as follows:

$$C = (\text{The lowest bid price} / \text{Bid price in a considered bid}) \times 90 \text{ points}$$

**Contract performance term (T)** - 10 point maximally.

A bidder, which offers the shortest time of performance of the subject-matter of the contract is awarded 10 points. For remaining bidders points awarded on the basis of this criterion shall be calculated as follows:

$$T = (\text{Number of days necessary to perform the subject-matter of the contract offered by a bidder offering the shortest performance time} / \text{Number of days in a considered bid}) \times 10 \text{ points.}$$

The most attractive bid shall be the one, which is awarded the highest number of points after points for Price and Performance time are summed up. A Contractor undertakes to sign a contract with the Contracting Authority within 30 days from the Contractor selection (approval) date.

- In case a Contractor, whose bid has been selected, refrains from the contract conclusion, the Contracting Authority may select the most attractive bid from the remaining ones.
- For the criterion - bid price, in case of bids in foreign currencies, conversion into PLN shall take place acc. to an average exchange rate of the National Bank of Poland. The Contracting Authority is not obliged to conclude a contract with selected Contractor, even if its bid has been rated to be the most attractive bid and even if the bid in question meets criteria specified in this Request for Bid.
- This bidding procedure may be canceled without selection of a Contract, as well as it may be rescinded before and after selection of the most attractive bid, without a reason.
- Information on results of the procedure shall be placed by the Contracting Authority at the web site [www.profilex.net](http://www.profilex.net), within 7 days from the end of the procedure.

## **VIII. Exclusions:**

Entities related by means of (personal) relations or capitals with the Contracting Authority are excluded from the procedure. Personal or capital relations are mutual relations between the Contracting Authority or persons authorized to make obligations in the name of the

Contracting Authority or persons performing actions in the name of the Contracting Authority related with preparation and carrying out the procedure intended to select the Contractor, and the Contractor, meaning especially:

- participation in a company as a company's shareholder or a partner in a partnership;
- having at least 10% of shares or stocks;
- function of a Member of a supervising body or a managing one, a proxy, an authorized Agent
- being married or having a direct (blood) relationship or affinity, or secondary (blood) relationship or affinity, or secondary affinity up to the second degree or in under adoption, custody or a guardianship.

## **IX. Bids submission term**

1. A bid must be submitted in one of the following ways:

a) personally - in a registered office of the Contracting Authority or it must be sent by mail/courier, into the address:

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b) in an electronic form (in form of a scan) into e-mail:info@profilex.net

2. Bids submission date - by **21.12.2016, 15.00** (at least 7 days from bidding procedure opening day)
3. Bids shall be open **22.12.2016, at 16.00** at the Contracting Authority's office.

## **X. List of documents and statements placed along with a bid**

A bid must, under clause of rejection, comprise:

1. A bid form;
2. Statement on no basis for exclusion;
3. Technical specification of offered turning lathe, text of which is accordant with description of the subject-matter of the contract.

## **XI. Awarding the Contract**

1. The Contracting Authority shall award a contract to the Bidder, which is not subject of exclusion, which confirms compatibility of the bid with a text of the Request for Bid and is awarded the highest no. of points acc. to accepted criteria of assessment (of bids).
2. In the course of examination of bids the Contracting Authority may require Contractors to provide explanations concerning text of bids in writing.
4. A bid shall be rejected, if:
  - A bidder, which places it, is excluded from the procedure

- Text of the bid is contrary to the Request for Bid
  - A bidder, within specified time, fails to explain text of a bid or from text of explanations it results that the Bidder fails to satisfy requirements laid down in the Request for Bid.
5. In case of rejection of a bid, the Contracting Authority shall inform a Bidder, whose bid has been rejected. This information shall be addressed to e-mail address specified in a bid. A bidder shall be responsible for possible incorrect e-mail address.
  6. Immediately after the most attractive bid has been chosen the Contracting Authority shall notify all Contractors, who placed their bids.

**Appendices:**

- 1. A sample of a contract with a supplier**
- 2. A sample of a bid form**
- 3. A sample of a statement on no basis for exclusion**

**BID FORM of no personal or capital relations with the Contracting Authority.**

**Contracting Authority:**

PROFILEX JERZY MALICKI  
ul. Hajducka 18 - 20 ,  
41-500 Chorzów

Name of a Contractor or name and surname:

.....  
Registered office and/or address of a Contractor

.....

Tel.: ..... Fax: .....

E-mail address: .....

Replying to the Request for a bid regarding delivery of vacuum casting machine with molds de-gassing systems, intended to cast alloys of gold, silver and copper, hereunder we undertake to carry out the subject-matter of the contract under terms and conditions laid down in an announcement as well as in this bid.

Offered **net** price for completion of the bid: JPY .....

(say: JPY ..... ).

Delivery term: ..... days from contract signing date.

.....

(Date and authorized person's signature)

**Statement on no basis for exclusion**

**Contracting Authority:**

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41-500 Chorzów

Name of a Contractor or name and surname:

.....

Registered office and/or address of a Contractor

.....

Tel.: ..... Fax: .....

E-mail address: .....

Replying to the Request for a bid regarding delivery of vacuum casting machine with molds de-gassing systems, intended to cast alloys of gold, silver and copper, hereunder we inform we are not subject of exclusion from the procedure.

.....

(Date and authorized person's signature)